

Committee for the Assessment of Student Learning
Meeting Minutes (Revised 9/9/16)
March 17, 2016

Call to Order

Cindy Clark, Chairperson, called the meeting to order at 2:00 p.m. on March 17, 2016 in Room B108.

Attendance

Members Attending: Cindy Clark, Deanita Hicks, Brenda Holifield, Ron Hutto, Rosemary Lowe, Tonya Pankey, Robin Singleton, Stacey Walker, Dr. Paula Williams, Dr. Gary Yarbrough

Ex-Officio: Deborah Parker, June Walters

Members Absent: Gene Bennett

Agenda

1. Proposed Program Outcomes Assessment Cycle
2. Other Business

Item 1: Proposed Program Outcomes Assessment Cycle

Brenda Holifield stated all Allied Health programs have the program assessment cycle identified. Robin Singleton reported for the Business and Technical Programs, the Associate in Science in Business, the Associate in Applied Science in Business Management, and the Associate in Applied Science in Computer Information Systems had selected the program assessment cycle for each degree. For both divisions, these are preliminary time lines.

Discussion followed with the conclusion that all divisions (Allied Health, Business and Technical Programs, and Arts and Sciences should update, revise, or assign courses to a cycle within the five-year rotation.

Gary Yarbrough questioned the use of the word “cycle” and asked if there were a better word to represent each year in the rotation schedule. “Cycle” has many meanings and can be confusing. Discussion followed with the following suggestions: year, phase, group, set, cohort. The committee agreed to look for different terminology.

Gary Yarbrough identified the following potential issues with implementing a five -year plan.

1. The workload created from collecting data on ~~at least one~~ **all** course level outcomes each ~~year~~ **semester**. (Revised 9/9/16)

2. Because of the nature of the content in introductory courses, it is difficult to compare formative to summative assessment measures. There is so much variation in the course content, isolating the course outcome may prove difficult.

The Committee acknowledged this issue and will work with faculty in the introductory courses to identify formative and summative assessment measures for course outcomes.

Item 4: Other Business

None

Adjournment

Motion to adjourn made by Rosemary Lowe

Second made by Robin Singleton

Motion carried