

# Minutes

## **Committee for the Assessment of Student Learning**

3/7/2017

3:15 p.m.

B108

**Committee Members Present:** Gene Bennett , Ginger Berry, Deanita Hicks, Brenda Holifield, Ron Hutto, Tonya Pankey, Robin Singleton (Committee Chair), Stacey Walker

**Ex-Officio Members Present:** June Walters, Deborah Parker

**Committee Members Absent:** Rob Semmel, Gary Yarbrough

### **Agenda Item 1: Approval of January 11, 2017 Minutes**

The meeting was called to order by the Committee Chair and the minutes of the January 11, 2017 minutes were presented for approval. A motion was made by Ron Hutto to approve the minutes. Ginger Berry seconded the motion and the motion carried. The minutes were approved as presented.

### **Agenda Item 2: Updates: Assessment Plans and Rubric Calibration Sessions**

A report was given on the status of ANC's course assessment plans. All courses (27 in total) that are being assessed in this first phase are complete in TracDat with the exception of one course/lab combination and one math class. Most programs' learning outcomes are complete and entered into TracDat and of those entered into TracDat, a means of assessment has been entered for at least one program learning outcome per program.

It was also reported that two meetings had been held for the purpose of familiarizing faculty with the institutional learning outcomes rubrics and to calibrate their use among faculty members to ensure that faculty evaluate student work as consistently and as much in alignment with the appropriate scoring rubric as possible. The meeting to calibrate the Communication Fluency rubric was held on January 27, 2017 with 20 attendees and the meeting to calibrate the Quantitative Reasoning rubric was held on February 24, 2017 with 13 attendees. It was reported that both meetings were productive and seemed to have the intended effect.

Tentative dates were set to have similar meetings for the remaining three rubrics. April 7 was set to calibrate the Critical Thinking rubric and April 21 was set to calibrate the Information Literacy and Diversity rubrics.

### **Agenda Item 3: Deans' Report on Division Assessment Meetings**

Brenda Holifield reported on the Allied Health Division's assessment meetings. She told the committee members that her division does not typically have separate assessment meetings because assessment is a component of all division meetings and in the nursing programs, assessment is a required component in all faculty meetings, particularly in the RN program. Meeting program and student learning outcomes based on assessment is one of the primary focuses in faculty meetings.

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Mrs. Holifield shared that in their last division meeting, they reviewed their assessment plans; made sure that all student learning outcomes and course learning outcomes were appropriately mapped; made sure that they were measuring and reporting on all of their program outcomes; reviewed their evaluation tools; discussed methods for gathering, analyzing, and reporting data, and discussed creating action plans for improvement. She also said that an upcoming project is to ensure that all items on an evaluation tools map back to a course learning outcome. Tonya Pankey said that an upcoming project for the RN faculty is to map all assignments to course learning outcomes.

Gene Bennett reported that many programs in the Allied Technologies division are using or are seeking third party evaluation tools to assess hands-on, competency-based aspects of the programs. He also stated that during a recent advisory committee meeting with manufacturers in this area, it was determined that ANC's Advanced Manufacturing program needed to be redesigned in order to meet their needs. They need more of a combination manufacturing/industrial maintenance program. As a result, Arkansas Delta Accelerating Pathways Together (ADAPT) and Northeastern Arkansas Community College Collaborative (NEAC<sup>3</sup>) grant funds will be used to reorganize ANC's Advanced Manufacturing program. Mr. Bennett also stated that the Steel Industry Technology degree is also under review with updated program learning outcomes forthcoming.

Deanita Hicks stated that she had received assessment reports from the history and English subcommittees, which she shared with the committee members. She said that she will be planning a division assessment meeting in the near future.

## **Agenda Item 4: Other Business**

An announcement was made about The Arkansas Association for the Assessment of Collegiate Learning's spring conference to be held on April 18 in Searcy at Harding College. Members were invited to attend.

Brenda Holifield made a motion to adjourn, which was seconded by Tonya Pankey. The motion carried and the meeting adjourned at approximately 4:15 p.m.