

# Minutes

## **Committee for the Assessment of Student Learning**

2/9/2018

10:00 a.m.

B108

**Committee Members Present:** Ginger Berry, Tamatha Brassfield, Steve Crosskno, Deanita Hicks, Brenda Holifield, Ron Hutto, Tonya Pankey, Robin Singleton (Committee Chair), Shauna Winchester, Gary Yarbrough

**Ex-Officio Members Present:** June Walters

**Committee Members Absent:** Gene Bennett, Stacey Walker

**Ex-Officio Members Absent:** Deborah Parker

### **Agenda Item 1: Assessment Feedback Rubric Subcommittee Report**

Brenda Holifield gave a progress report on the development of an assessment feedback rubric by the subcommittee consisting of Steve Crosskno, Brenda Holifield, Robin Singleton, Stacey Walker, and Gary Yarbrough. The committee met twice and decided on the basic structure for the rubric and then assigned the criteria on the rubric to committee members so that they could develop the levels of performance for their assigned criterion. A draft of the rubric will be brought to the next CASL meeting for the members to review.

### **Agenda Item 2: AA/AGS Program Learning Outcomes**

Deanita Hicks reported that the program learning outcomes for the AA/AGS programs are not complete. It was suggested that an ad hoc committee be formed to develop these outcomes. Brenda Holifield made a motion to appoint an ad hoc committee to develop program learning outcomes for the AA/AGS programs. The motion was seconded by Gary Yarbrough and carried. Deanita will bring the names of the committee members to the next meeting.

A motion was also made by Ginger Berry to recognize the assessment feedback rubric subcommittee as an ad hoc committee and to recognize the work they have done to date. The motion also recognized Steve Crosskno as an additional member. Ron Hutto seconded the motion and the motion carried.

### **Agenda Item 3: Assessment Reports**

Robin reported that all members of CASL had been given access to TracDat's reporting feature so that they could run assessment reports. She demonstrated how to access the software and run program assessment reports and course assessment reports.

Robin also presented the committee members with the results of the 2016-2017 Proficiency Profile exam, which is given to ANC's graduating transfer students. In addition to the current

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year results, she presented ANC's proficiency results over time and ANC's current year's results compared to average results of other associate degree institutions. Robin stated that she had contacted ETS, who provides the results, to see if she could obtain a combined item analysis for the three cohorts included in the report. She also noted that ANC appears to be the only community college in Arkansas still administering the Proficiency Profile exam. It was decided that she would contact the president of the Arkansas Association for the Assessment of Collegiate Learning to request that the members be polled at the upcoming spring conference in April to determine what exam other colleges administer to graduating transfer students to assess general education skills.

## **Agenda Item 4: Phase 2 Course Success Rates**

Robin gave the members the success rates for the courses that are being assessed in Phase 2. The document, which was created by Rosemary Lowe, showed success rates for each of the previous three years by various categories: Age, gender, course delivery method, and minority/non-minority. The members requested that in addition to the success percent for each category that a headcount be included. It was also decided that grade distribution information and reasons for withdrawal would be helpful. Brenda requested that this information be made available for all Allied Health courses. Robin will request this additional information from Rosemary.

## **Agenda Item 5: Other Business**

**Communication Fluency Assessment Reports** – Robin asked the members how they want to view the Communication Fluency statistics. It was decided that a report showing all courses, a report showing only the courses that have been designated as "Introductory" communication fluency courses, and a report showing only the courses that have been designated as "Reinforcing" communication fluency courses would be presented at the next meeting.

With there being no further business, Brenda made a motion to adjourn the meeting. The motion was seconded by Tonya Pankey and the meeting adjourned at 11:05 a.m.