

Division of Arts & Sciences

The division of Arts & Sciences met on Friday, October 20, 2017 at 9 a.m. in Room C-111. Members in attendance were Lance Morris, Layne Rayder, Jillian Hartley, Lanice Samford, Dustin Kemper, Mike Fisher, Ryan Perkins, Renea Reid, Emily Thomasson, Mallory Burnett, Sabrina Craven, Holt Brasher, Cameron Klein, Billie Steinkamp, Deanita Hicks (Dean), and LeAnna Turner (Administrative Specialist).

Dean Hicks welcomed everyone to the meeting and began stressing the importance of assessment.

The first item on the agenda was for the faculty to discuss assessment meeting reports from September 15, 2017 and subsequent meetings. It was stated and agreed upon by all that KPI's (Key Performance Indicators) be reassessed. Emily Thomasson and other Math faculty agreed that they needed more KPI's. Ryan Perkins stated that Education KPI's may be too broad. It was suggested that the division would focus on or review writing components in classes and maybe have a workshop to help with this endeavor. In education, directions could be made clearer, possibly make a rubric. It was also suggested that in order to gauge student success, one may use chapter tests rather than just the final exam. When a student has reached the 80% rate, where do we go from here? Do we stop there or go further? It was suggested that we raise the bar or look at another aspect of the course(s) in question. Continue to work on student success.

Dr. Jillian Hartley informed the division that the AA program graduates numbers were low recently. She stressed how important it was that we help our students as much as possible. With that being said, it was discussed by others and suggested that ways be discovered on how certain areas of studies be improved. Students may begin a program here at ANC, but not complete the program for various reasons. Some courses may be difficult or material may be large in content. Advising may be an area to investigate to see if that is where the downfall occurred. An updated list of required courses that the students may need should be compiled and distributed to all advisors so that each student will stay on track with the program in which he/she may be enrolled.

The second item on the agenda was co-curricular activities. Co-curricular activities are credit or non-credit activities outside of the classroom that intentionally promote measurable and assessable student learning outcomes. In addition, this activity supports the objectives of the program or class for which it occurs and/or the overall mission of the college. Dean Hicks asked that the faculty think of creative ways to assess and measure the learning experience in co-curricular activities.

The third item discussed was program level outcomes for transfer degrees. It was suggested by our Chief Academic Officer June Walters that we consider the need for program level outcomes (PLO's) for our transfer degrees. There was much discussion from the faculty about how will PLO's be related to their courses. Lanice Samford stated that in the Business English courses she is teaching, there are PLO's included in the syllabi. She will provide examples for the division to review. Dean Hicks stated that the division may meet together soon and work on PLO's.

The fourth item on the agenda is the assessment timeline. Everyone is to refer to the handouts from Robin Singleton, collect 2017 data, and work in groups to see what needs to be done.

ACC Conference in Little Rock — Many instructors attended this meeting. Cameron Klein mentioned that some schools have several courses that have become Fast Trac courses (taught in 8 weeks). Some faculty members discussed how it may benefit ANC if some courses were taught in 8 weeks. It was

suggested that each area of study look into how Fast Trac may work for ANC. Fast Trac in some cases may mean "more intense, better success rates." Dean Hick suggested that once the faculty came up with ways of how that may work at ANC to present it at an Academic Affairs Committee meeting. .

Some reminders for the division. . .

- Most ANC forms are now fillable forms and may be found on the portal under Resources.
- Book orders are due today (10/20/17).
- Let's keep thinking in terms of student success.
- Communicate with students in a timely and courteous manner (whether in writing, by phone or in person)
- Keep records, reports, etc. of anything you do to add to your self-evaluation in February and enhance your portfolio for faculty rank.
- The Assessment Handbook will be online soon.

Emily Thomasson mentioned that the Student Focus group will have Movie Night on Thursday, October 26th at the Amphitheater from 5 — 7 p.m. There will be a movie, popcorn and chili.

Dean Hicks stated that there may be more meetings in the future because there is a lot going on that involves our division. With no further business, the meeting was adjourned at 10:10 a.m.