

# COMMITTEE FOR THE ASSESSMENT OF STUDENT LEARNING

## MINUTES

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**Date:** September 18, 2019

**Time:** 3:00 p.m.

**Chair:** Gary Yarbrough

**Recorder:** Jessica Tippy

### **In Attendance**

Deanita Hicks, Brenda Holifield, Robin Singleton, June Walters, Melissa Watkins, Shauna Winchester, and Gary Yarbrough

### **Establishment of Quorum/Welcome & Announcements**

Dr. Yarbrough called the meeting to order and a quorum could not be established.

The Assessment Institute will be October 13<sup>th</sup> through the 15<sup>th</sup> and Ms. Singleton is attending. Ms. Singleton mentioned to the committee that the AAACL Fall conference speaker will be ANC's HLC Liaison. Dr. Yarbrough noted that our liaison has a strong stance on the distinction between correspondence and distance education and that those attending should pay particular attention to what is discussed about distance education.

Ms. Singleton reported that feedback has been received for the September 13<sup>th</sup> Assessment training. Copies of the handouts and video recording will be distributed once available.

### **New Member Introductions/Election of Chairperson**

No new members were in attendance for the introductions. Election of a new chairperson is postponed to next meeting

Ms. Singleton mentioned that the committee may want to revisit the idea of faculty members serving on staggering rotating terms. Ms. Walters commented that if there was an individual that wanted to stay on after their term, then it could be addressed on a case-by-case basis. Ms. Singleton noted that this would allow for the opportunity for consistent representation across departments. Ms. Holifield noted that it would provide more opportunities for committee work, especially for those needing it for faculty rank.

Dr. Yarbrough discussed updating the Assessment Committee description in Policy 2.3 to be consistent with the remaining policy, particularly the naming of the Assessment Specialist as the chair of the assessment committee. Ms. Singleton stated that the change could be presented to the Board of Trustees with other pending changes.

# COMMITTEE FOR THE ASSESSMENT OF STUDENT LEARNING

## MINUTES

---

### **Approval of Prior Minutes**

Minutes from May 15, 2019, will be brought again to the next meeting for review and approval.

### **Fall 2019 Assessment Activities**

Assessments activities were covered at the previous meeting.

### **Information Literacy Data by Course/Report Update**

Dr. Yarbrough stated that when he reviewed the data for Information Literacy that most of the “4’s” were coming from Anatomy & Physiology courses. His concern related to the validity of the scores and the possibility that the Information Literacy Institutional rubric was misinterpreted. Dr. Yarbrough suggested that the committee look to see how the A & P courses differed from the remaining courses. Ms. Walters stated that the assignment selected for data gathering could impact the results and Ms. Singleton added that the consistent use of the committee approved rubric should be expected across all courses. Dr. Yarbrough stated that scores of 3 and 4 should be consistent with work done in junior and senior-level courses at universities. Dr. Yarbrough recommended that the committee fully understand the data results before writing the report and specifically look at the KPIs from A & P courses as those are the anomalies. Ms. Watkins commented that most students that take A & P courses may have already completed 2 years of general education compared to other courses, which could explain the anomaly.

### **Other Business**

Ms. Watkins asked if it would be possible to have consultants come in to review things such as Assessment processes and etc. to have an external perspective before the HLC Assurance Review and Ms. Walters stated that there would be no problem in doing a mock visit.

Ms. Holifield stated that she will be reporting on her division meetings at the next CASL meeting. Dr. Yarbrough noted that division meetings should be completed by September 30<sup>th</sup>.

Ms. Singleton stated that the Proficiency Profile data will be available for the next meeting for review. Ms. Walters stated that other program capstone results would need to come to the CASL committee as well for review. These benchmarks could include software certification test results as well. Ms. Singleton stated Ms. Mills had that data. Ms. Walters further discussed that the number of graduates does not validate the effectiveness of a program. It was proposed that report be given over capstone exam data by the division deans. Ms. Singleton suggested that the committee also review employer/graduate surveys.

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## MINUTES

---

Ms. Singleton reminded the committee about having Assessment Days this academic year. The sub-committee should organize this Fall to research ideas and formulate an action plan. Assessment Day winners would be announced at the Best Practices Symposium.

CASL meetings are tentatively scheduled for the 3<sup>rd</sup> Wednesday of every month at 3 pm.

**The meeting was dismissed at approximately 4:00 p.m.**