

# COMMITTEE FOR THE ASSESSMENT OF STUDENT LEARNING

## MINUTES

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**Date:** September 15, 2022

**Chair:** Dr. Gary Yarbrough

**Time:** 2:00 – 3:30 p.m.

**Recorder:** Dr. Gary Yarbrough

**In Attendance:**

Dr. Gary Yarbrough, Ryan Perkins, Brenda Holifield, Ron Hutto, Lisa Childers Hernandez, Rick Stanfield, Heather Carlton, Dr. Keith McClanahan

**Establishment of Quorum/Welcome & Announcements**

Dr. Yarbrough called the meeting to order and the quorum was established. The committee discussed establishing a regular monthly meeting. It was suggested that a Google Poll be used to identify times that work well for all committee members. Dr. Yarbrough agreed to set up a poll to determine the best day/time for future CASL meetings.

**2022-2023 Membership / Elect Chairperson**

The committee discussed the election of the chairperson for the 2022-2023 academic year. Brenda Holifield nominated Dr. Yarbrough. Heather Carlton seconded the motion. All members voted in favor.

**Assessment Needs By Division (Professional Development)**

The committee discussed division specific needs for the 2022-2023 academic year. Dr. McClanahan noted that some professional development opportunities related to assessment may be available through ACC. The possibility of inviting experts to provide on-campus professional development was also discussed. Brenda Holifield noted that the Allied Health division has been converting assessment templates to meet ACEN expectations. Ryan Perkins noted that program level assessment and the alignment of timelines for course, program, and institutional level assessment is a priority for the Arts & Sciences Division. The committee also discussed alignment of assessment activities and strategic planning. The committee discussed ANC's recent HLC visit and noted that cocurricular assessment should be a priority based upon the comments of the Peer Review Team. The committee agreed that cocurricular assessment would be a good focus for assessment related professional development this academic year.

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Additionally, the committee expressed a desire to formalize an overall plan for cocurricular assessment during cycle two.

Heather Carlton noted that new faculty may need assessment training beyond that provided in the new faculty orientation. The committee discussed assessment training for new faculty and Dr. Yarbrough agreed to schedule additional training this semester.

### **Diversity Awareness ILO Report Draft Review (Data)**

The committee reviewed the initial analysis of the data for Diversity Awareness (Cycle 1 Phase 5). The committee discussed the lack of recent CCSSE data. The committee concluded that CCSSE data from 2018 is likely no longer reflective of students' experiences related to Diversity Awareness and agreed that the current report should be amended after the collection of CCSSE data this academic year.

The committee discussed the data for each subcomponent of Diversity Awareness. The committee expressed some concern that few courses mapped to this ILO at the formative level. It was suggested that general education faculty meet to reevaluate course mapping for the Diversity Awareness ILO. The committee expressed particular concern for the subcomponent, "Interact Respectfully with Persons of Diverse Backgrounds," because only one course addressed this subcomponent at the formative level. The committee noted that general education faculty may need to revise the rubric to allow additional courses to map to this subcomponent. Dr. McClanahan noted that courses such as Workplace Essentials may address this particular subcomponent of Diversity Awareness. Brenda Holifield suggested that ACE and Introduction to Communication might also map to this learning outcome. The committee agreed that faculty should explore these possibilities and plan to collect data in these classes if appropriate when Diversity Awareness is assessed in Cycle 2.

### **Assessment Handbook Revisions -Proof Reader Volunteer**

The committee discussed revisions to ANC's assessment process implemented for cycle two and the necessary changes to the Assessment Handbook. Dr. Yarbrough asked for a volunteer to proofread the handbook. Brenda Holifield agreed to serve as the proofreader.

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### **Cocurricular Assessment (HLC Team Comments) / Other Business**

The committee further discussed recommendations from the Peer Review Team for the 2022 HLC Accreditation Visit. Dr. McClanahan noted that the Course Catalogue is being revised to include all PLOs. The committee also discussed revision/updating of program curriculum maps.

The committee also discussed the participation of adjunct instructors in the assessment of student learning. Ron Hutto noted that adjunct instructors were told that they did not need to collect assessment data several years ago. Dr. McClanahan noted that all instructors are expected to participate in the assessment of student learning. Heather Carlton suggested using common activities embedded in all sections of a course under the guidance of the lead instructor to make assessment easier for adjunct instructors.

Lisa Childers Hernandez made a motion to adjourn. Rick Stanfield seconded the motion. All voted in favor.