

COMMITTEE FOR THE ASSESSMENT OF STUDENT LEARNING

MINUTES

Date: October 28, 2021

Time: 2:00 p.m.

Chair: Gary Yarbrough

Recorder: Jessica Tippy

In Attendance

Ginger Berry, Michael Fisher, Dr. Jamie Frakes, Brenda Holifield, Ron Hutto, Dr. Keith McClanahan, Shauna Winchester, and Dr. Gary Yarbrough

Establishment of Quorum/Welcome & Announcements

Dr. Yarbrough called the meeting to order and the quorum was established.

Approval of Prior Minutes

Mr. Fisher made a motion to accept the minutes from September 10, 2021, with Ms. Winchester seconding.

Motion carried.

2021-2022 Membership Updates

Dr. Frakes nominated Mr. Richard Dean to fill the empty Allied Tech representative slot.

Assessment Activities Update

Dr. Yarbrough stated that he is currently working on a comprehensive list of faculty/courses that should be providing data for the Diversity Awareness ILO. The Diversity Awareness ILO report will not be completed before the HLC visit, however, with the list, a mapping graphic for the ILO will be created and used. Dr. Yarbrough did note the following trend: ILO 1 – Data from Arts & Sciences, ILO 2 – Data from Arts & Sciences and Allied Health, and ILO 3 & 4 - Data from all academic divisions.

Mr. Fisher asked if the measure of diversity was just ethnicity and referenced the performance funding formula and Dr. Yarbrough stated that it also included other identifiers as noted in the Diversity Awareness rubric. Dr. Yarbrough stated that colleges all seem to have the same problem when it comes to faculty/staff diversity in that it is only as diverse as the available pool for the particular activity (example given – diversity when hiring is restricted to the applicant pool). Otherwise, Dr. Yarbrough stated that the College has good policies and procedures in place. Ms. Holifield added that it is up to faculty on how they teach each component of the

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rubric. Dr. McClanahan added that the productivity funding model is completely different from teaching and assessing diversity awareness.

Faculty can now access Cycle 2 Phase 1 in Nuventive for courses and programs. Currently, there are no courses identified in the software.

Diversity Awareness Data Template

Dr. Yarbrough presented the Diversity Awareness data template that was previously sent to the Deans. He stated that it would be preferred for faculty to use the spreadsheet as opposed to the bubble sheets as it is more efficient. Dr. Yarbrough stated that the bubble sheets could be completely removed from the process and the handbook updated and everyone expressed favor for the bubble sheets.

Ms. Holifield made a motion to revise the assessment handbook bubble sheet section to reflect using the new data templates with Ms. Berry seconding.

Motion carried.

Assessment Professional Development

Dr. Yarbrough announced that there will be an assessment webinar on Tuesday, November 2nd at 1 pm. A group will be meeting in B110 to watch the webinar and others will be remoting in.

Other Business

Dr. Yarbrough presented an excel template for course assessment plans and results. The template is based on the same data fields as Nuventive and was created to assist faculty as Nuventive is not intuitive to use. Ms. Berry asked if all faculty could go to using the spreadsheets and Dr. Yarbrough stated that the data would still need to be entered into Nuventive and the template is meant to be a short-term alternative solution to get data that is needed for the upcoming HLC review. Dr. McClanahan added that Nuventive would eventually be phased out and assessment would transition to Brightspace as it can be built into course shells.

Ms. Holifield made a motion to adjourn the meeting with Mr. Fisher seconding.

Motion carried.

The meeting was adjourned at approximately 2:50 p.m.