

COMMITTEE FOR THE ASSESSMENT OF STUDENT LEARNING

MINUTES

Date: March 8, 2019

Time: 9:00 a.m.

Chair: Gary Yarbrough

Recorder: Jessica Tippy

In Attendance

Gene Bennett, Deanita Hicks, Brenda Holifield, Ron Hutto, Robin Singleton, June Walters, Shauna Winchester, Gary Yarbrough

Establishment of Quorum/Welcome & Announcements

Dr. Yarbrough called the meeting to order and the quorum was established.

Announcements:

- Ms. Singleton reminded members that there is an assessment conference on March 28th in Searcy. So far only 4 have registered to attend. Ms. Walters clarified that faculty outside the CASL committee are encouraged to attend.
- Ms. Walters and Ms. Singleton are still meeting individually with faculty regarding their assessment. Meetings are expected to conclude next week.
- All data for Information Literacy has been received and Ms. Singleton will have the data compiled by next month.
- An assessment training has been scheduled for April 12th from 9 a.m. to 12 p.m. for faculty. General topics and how to write course learning outcomes will be discussed. This will be the first workshop of the assessment workshop series.

Approval of Prior Minutes

Minutes from February 13, 2019, were reviewed by committee members.

Ms. Hicks made a motion to accept the minutes as written with Mr. Hutto seconding.

Motion carried.

Communication Fluency – Mapping Update Progress

The deadline for mapping changes to be made was today, March 8th. Mapping will be re-visited at the next meeting to compare the old and new mappings. The committee will particularly review where introducing and reinforcing change for courses.

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Co-Curricular Assessment

Dr. Yarbrough distributed HLC criterion information regarding co-curricular assessment for the committee members to review as HLC expects institutions to assess their co-curricular activities. Ms. Holifield stated that the allied health clinical activities and student clubs are being assessed to a degree, but that how the co-curricular assessment is done should be documented in the overall assessment plan. Ms. Winchester noted that activity reports are required to be completed for student clubs and are submitted to Student Services. Dr. Yarbrough suggested that the committee invite others that do co-curricular activities to assessment training so that they are familiar with how to possibly assess those activities, particularly Courtney Fisher.

Ms. Walters inquired if company internships were a degree requirement in technical degrees and Mr. Bennett replied no. Ms. Walters stated that learning outcomes should be defined for these internships as they could be classified as co-curricular activities. It was asked if there was any guidance on civic engagement activity documentation and Dr. Yarbrough commented that HLC has not provided any guidance at this time.

Mr. Bennett inquired if Dr. Yarbrough was able to share information learned from peer reviewer training and instances from other institutions and Dr. Yarbrough replied yes, but that no specific identifying information could be shared.

Dr. Yarbrough noted that on a previous peer review visit that the institution provided a historical summary of their assessment activities and thought it would be great if the institution could have something similar. Ms. Walters noted that one had been done for a report in 2011 but would need to be updated.

Other Business

Ms. Singleton asked the committee how they would like to proceed with having an Assessment Day. It was agreed to continue this project in Fall 2019.

Ms. Holifield made a motion to adjourn and Ms. Winchester seconded. The meeting was adjourned at 9:30 a.m.