

COMMITTEE FOR THE ASSESSMENT OF STUDENT LEARNING

MINUTES

Date: March 19, 2021

Time: 10:00 a.m.

Chair: Gary Yarbrough

Recorder: Jessica Tippy

In Attendance

Ginger Berry, Courtney Fisher, Michael Fisher, Brenda Holifield, Ron Hutto, Dr. Keith McClanahan, Melissa Watkins, Shauna Winchester, and Dr. Gary Yarbrough

Establishment of Quorum/Welcome & Announcements

Dr. Yarbrough called the meeting to order and the quorum was established.

- Summative reports for cycle 1/ all phases were discussed. The handouts provide a way to summarize what has been done in Nuventive and serve as a progress report.
- Several reports have been created that could be used for the HLC review.
- Allied Health Division is currently working to add assessment information to Nuventive.
- The Quantitative Reasoning report draft has been sent to the faculty for review. The committee will finalize the report at the last meeting for this year.
- Dr. McClanahan mentioned the upcoming online HLC conference workshops for those that would like to attend.

Approval of Prior Minutes

Ms. Winchester made a motion to accept the minutes from January 29, 2021, with Ms. Watkins seconding.

Motion carried.

Critical Thinking ILO Report

Dr. Yarbrough stated that he was waiting on some data for the Critical Thinking report and once it is received then he will be analyzing the data. The first draft of the report should be ready sometime in April. Growth with the assessment model was noted as more areas across the college are getting involved with assessment as compared to the past.

Dr. Yarbrough stated how the welding instructors adapted the critical thinking rubric to be applicable to their program. The instructors defined the rubric levels as follows:

Level 1 – entry-level, the student is gaining knowledge

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Level 2 – greater understanding of concepts, the student needs assistance in completing assignments

Level 3 – mastered concepts, the student has completed the program but is not in a high paying job

Level 4 – mastered concepts, the student is sought out by employers

Dr. Yarbrough stated that the current rubrics were adopted 5-6 years ago and are based on 4-year degree programs; and asked for input regarding editing the rubrics to apply only to what students can do at ANC. Ms. Holfield commented that revised rubrics would need to be revised for consistent application across all programs. Dr. Yarbrough mentioned that rubrics could be revised starting with the Diversity Awareness ILO. Ms. Holfield asked if there were any best practices from other colleges and Dr. Yarbrough stated that there is not much available.

Cocurricular Assessment Report Review

Dr. Yarbrough distributed the Art Exhibition Assessment Report for committee review. Any comments/questions will be addressed at the next meeting. It was discussed that co-curricular assessment should be added at the institutional level in Nuventive.

Division Assessment Updates

Arts & Sciences: Dr. Yarbrough reported for Mr. Perkins.

- All faculty have been met with and course level assessments were reviewed.
- Associate of Arts program assessment updates:
 - The first program assessment is almost completed. The first draft should be ready for review at the next meeting.
 - The second program assessment report is being written.
 - Data is being collected for the third program assessment.
- It was noted for the education programs that program assessment is being prioritized over course assessment data as the program coordinator also teaches all of the education courses.
- The division will be meeting again soon.

Allied Health: Ms. Holifield

- The division is currently adapting the categories and labels in Nuventive to match current assessment terminology.

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- Beginning in the fall, data will be reported in Nuventive.

Other Business

Assessment forms & tools

- In addition to the sampling method described in the Assessment Handbook, an excel spreadsheet has been created to assist with performing random sampling of a course section. The spreadsheet is available on the portal under the Assessment tab.
- A spreadsheet has been created to take the place of the bubble sheets to allow for more efficient to report collected data.
- Dr. Yarbrough stated that he could create additional templates for importing data into Nuventive.

Professional Development

Dr. Yarbrough reported his findings for faculty professional development regarding assessment. Watermark/BrightTalk has several free webinars regarding assessment and the “Assessment Basics #1: Developing Quality Outcomes & Objectives” webinar was specifically mentioned as it would be useful as a refresher and introduce concepts to new faculty. Ms. Holifield mentioned possibly adding the introductory webinar to the new faculty orientation. Dr. McClanahan added that money has been budgeted for consultants next fiscal year but depends on the Covid-19 circumstances.

Next meeting date: TBA

Ms. Fisher made a motion to adjourn the meeting with Mr. Fisher seconding.

Motion carried.

The meeting was adjourned at approximately 11 a.m.