

COMMITTEE FOR THE ASSESSMENT OF STUDENT LEARNING

MINUTES

Date: December 6, 2019

Chair: Gary Yarbrough

Time: 12:00 p.m.

Recorder: Jessica Tippy

In Attendance

Ginger Berry, Brent Carroll, Deanita Hicks, Brenda Holifield, Ron Hutto, Dr. Keith McClanahan, Robin Singleton, and Dr. Gary Yarbrough

Establishment of Quorum/Welcome & Announcements

Dr. Yarbrough called the meeting to order and a quorum was established.

The updated Quantitative Reasoning rubric was presented to the committee for review. There were no questions or concerns.

Ms. Berry made a motion to accept the rubric as written with Mr. Hutto seconding.

Motion carried.

Ms. Singleton stated that the norming meeting for Critical Thinking was held and that the rubric was discussed with faculty and examples of how the rubric could apply to applicable courses. It was stated that a course would need to be applicable to 3 or more areas of the rubric in order to be used.

Ms. Singleton mentioned that there may be an Assessment Report meeting/training during reconvening week before faculty begin writing the next assessment report.

Approval of Prior Minutes

Ms. Singleton made a motion to accept the minutes from November 13, 2019, as written with Mr. Hutto seconding.

Motion carried.

Member Terms

Item moved to the next meeting.

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Co-curricular Assessment

Dr. Yarbrough restated the proposed plan for co-curricular assessment and its steps. The 2017 co-curricular assessment definition developed by the committee was stated:

“A co-curricular activity is a credit or non-credit activity outside of the classroom that intentionally promotes measurable and assessable student learning outcomes. In addition, this activity supports the objectives of the program or class for which it occurs and/or the overall mission of the College.”

After some discussion the committee drafted the revised statement:

“A co-curricular activity is a learning experience outside of the classroom that intentionally promotes the mission of the college through measurable and assessable learning outcomes at the course, program, or institutional level.”

After further discussion, Ms. Singleton recommended emailing both versions of the definition to all committees for discussion and approval before the next meeting.

Information Literacy Report

Ms. Singleton asked the committee if the course causing a discrepancy in the report should be named. The members stated that should not be a problem and it is not meant to negatively single out a course. Dr. McClanahan asked if the data from A&P could be sampled in order to make it proportionate to the remaining data. Dr. Yarbrough concluded that it would not be necessary as it reflects that the data was interpreted and an action plan was made to correct the over-sampling in the future. Ms. Singleton noted that the Cite Resources component still had the lowest score when removing A&P data that skewed the overall data.

It was stated that the action plan would address the sampling method for courses, tweaking the rubric, implementing norming sessions for applying the rubric closer to the time when the rubric is used, and improving the Cite Resources sub-component. Dr. Yarbrough will send the report out to all ANC faculty and staff for feedback and followup. Ms. Singleton asked if there were any changes that needed to be made before Dr. Yarbrough sent the report and there were none. Applicable divisions should meet during the spring reconvening week to discuss the report.

Other Business

None.

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Next meeting date: January - TBD

Ms. Holifield made a motion to adjourn the meeting with Ms. Hicks seconding.

Motion carried.

The meeting was adjourned at 12:50 p.m.