

Minutes

Committee for the Assessment of Student Learning

4/20/2018

8:30 a.m.

B108

Committee Members Present: Ginger Berry, Tamatha Brassfield, Steve Crosskno, Deanita Hicks, Brenda Holifield, Ron Hutto, Tonya Pankey, Robin Singleton (Committee Chair), Shauna Winchester, Gary Yarbrough

Ex-Officio Members Present: June Walters, Deborah

Committee Members Absent: Gene Bennett, Stacey Walker

Agenda Item 1: Approval of March 13, 2018 Minutes

The meeting was called to order by Robin Singleton. The minutes of the March 13, 2018 meeting were submitted for approval. A motion was made by Ron Hutto and seconded by Tamatha Brassfield to approve the minutes as presented. The motion carried and the minutes were approved.

Agenda Item 2: AA/AGS Program Learning Outcomes (PLOs)

Deanita Hicks presented a draft of the PLOs for the transfer degrees. The ad hoc committee was complimented on their work. It was suggested that the math PLO be deleted since it was virtually the same as the science PLO. The one PLO is appropriate for both disciplines. It was also suggested that the English PLO be broadened to include both writing and speaking and that the fine arts PLO focus only on the appreciation courses. Deborah Parker noted that all required transfer courses in the AA degree must link to one of these PLOs. She further remarked that PLOs for elective courses are not being written at this time. Deanita will take the suggestions back to the ad hoc committee for consideration.

Agenda Item 3: Division Assessment Meeting Reports

There was no report for Allied Technologies or Arts and Sciences at this time.

Agenda Item 3: Assessment Feedback Rubric

At the last CASL meeting, it was suggested that the Assessment Feedback Rubric be sent to faculty for their comments and suggestions. Robin agreed to send it out to them. She presented a draft of the Assessment Feedback Rubric for purposes of discussing the faculty recommendations. Robin had already incorporated one of the suggestions which was to line up the like items across the levels of performance which made the rubric easier to follow. There was only one additional faculty suggestion that had to do with changing the word “explicitly” in the levels of performance for the course learning outcomes criteria. It was decided to leave the word in. Robin asked if the name of the rubric was the name that the committee wanted to

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keep for the rubric. After some discussion, it was decided to change the name to Quality Assessment Rubric.

During the meeting, the rubric was not formally approved by the committee members, so Robin emailed the members on April 30 requesting an electronic vote. A motion was made by Steve Crosskno and seconded by Tamatha Brassfield. A majority of members voted to approve the rubric.

Agenda Item 5: Communication Fluency Assessment Report

Robin asked the committee how the report for the Communication Fluency institutional learning outcome should be written. After some discussion, Gary Yarbrough agreed to lead a subcommittee to write a draft of a report which would then be sent back to the faculty members who provided Communication Fluency data for their feedback. This will be done by midterm of the fall semester. It was decided that an ad hoc committee would be formed to help Gary with writing the report. Deanita and Robin volunteered to be on the committee with Gary.

Agenda Item 7: Other Business

June Walters shared that program review was a recurring theme at the Higher Learning Commission's annual conference. Deborah added that it included not only writing the program review, but using the results for program improvement. She complimented guidelines that the Arkansas Department of Higher Education has provided for the program reviews for Arkansas colleges. June said that ANC is now reviewing programs every five years using ADHE guidelines, which are quite extensive, even requiring input from external entities such as other colleges. June also stated that after next year, all of ANC's programs should have completed a review. Programs requiring accreditation by a third party, such as the AAS in Nursing are not required to undergo an additional review. Deborah said that she would like for the program reviews to be approved by a committee on campus and shared with the campus community. Additional session information from the HLC annual conference was shared and discussed.

With there being no further business, Shauna Winchester made a motion which was seconded by Deanita to adjourn the meeting. The meeting was adjourned at 9:25 a.m.