APPENDIX A

ADN Assessment Planning Committee Meeting
Agenda
July 21, 2017

1. Associate Degree Nursing Assessment Sub-Committee Structure and Process
   - Committee Members:
     o Tonya Pankey
     o Shauna Winchester
     o April Nutt
   - Purpose
   - Meeting Times/Place
     o July 21, 2017 from 8:30 am – 12:30 pm in Conference Room
     o Fall Meeting: TBA
   - Agenda

2. Assessment Plans/Reports
   - ADN Assessment Planning Goals 2017-2018:
     o Program and Course SLOs/CLOs mapped for all Courses with any Revisions
     o ADN Assessment Plan by 1st and 2nd Level and Course
     o Integrating QSEN
   - Measuring and Reporting on Program Outcomes
     o Program Evaluation Tools: Program related tools measure program competency or outcomes usually established by accreditation or licensure agencies.
       ✓ Surveys (Employer Surveys, Graduate Surveys, Advisory Committee Survey/Minutes, etc)
       ✓ Standardized exams (ATI, Fisdap, HESI, NCLEX Reports, etc.)
     o Collecting and Analyzing Data
       ✓ Tables/Spreadsheets (Tracks results of outcomes over time)
       ✓ Tally Forms (Summarizes results of Evaluation Tools)
       ✓ Reports: Measures competency near end of program or post-graduation (licensure/certification exam results, Results of standardized exams)
       ✓ Was benchmark met? Includes analysis of data. Actions/strategies and timeline for improvement
   - Measuring and Reporting on Student Learning Outcomes
     o Student Evaluation Tools: Course related tools measure and determine if a student meets a course outcome or key performance indicator such as competency for Dosage Calculations, Competency in a particular assignment, skills competency, or end of course competency.
✓ Example Evaluation Tools: Skills Validation Record, Clinical Evaluation Form, Math Exam, ATIs, Fisdap, Rubrics, Care Plans, Logs, etc.

  o Collecting and Analyzing Data
    ✓ Actual Assignment or Activity
    ✓ Tables/Spreadsheets (Tracks results of outcomes over time)
    ✓ Tally Forms (Summarizes results of Evaluation Tools or Assignment)
    ✓ Reports: Measures course competency with emphasis on the assignment/activity and the SLO that assignment evaluates.
    ✓ Was benchmark met? Includes analysis of data. Actions/strategies & timeline for improvement.

● Assessment Evaluation Tools must be identified and linked to CLOs
● Assessment Notebooks by 1st & 2nd Level/Department
● Developing Assessment Process Timeline
  o Data Collection
  o Analysis
  o Reporting
  o Implementing strategies for improvement
  o Planning