

APPENDIX A

ADN Assessment Planning Committee Meeting Agenda July 21, 2017

1. Associate Degree Nursing Assessment Sub-Committee Structure and Process

- Committee Members:
 - Tonya Pankey
 - Shauna Winchester
 - April Nutt
- Purpose
- Meeting Times/Place
 - July 21, 2017 from 8:30 am – 12:30 pm in Conference Room
 - Fall Meeting: TBA
- Agenda

2. Assessment Plans/Reports

- **ADN Assessment Planning Goals 2017-2018:**
 - Program and Course SLOs/CLOs mapped for all Courses with any Revisions
 - ADN Assessment Plan by 1st and 2nd Level and Course
 - Integrating QSEN
- ***Measuring and Reporting on Program Outcomes***
 - Program Evaluation Tools: Program related tools measure program competency or outcomes usually established by accreditation or licensure agencies.
 - ✓ Surveys (Employer Surveys, Graduate Surveys, Advisory Committee Survey/Minutes, etc)
 - ✓ Standardized exams (ATI, Fisdap, HESI, NCLEX Reports, etc.)
 - Collecting and Analyzing Data
 - ✓ Tables/Spreadsheets (Tracks results of outcomes over time)
 - ✓ Tally Forms (Summarizes results of Evaluation Tools)
 - ✓ Reports: Measures competency near end of program or post-graduation (licensure/certification exam results, Results of standardized exams)
 - ✓ Was benchmark met? Includes analysis of data. Actions/strategies and timeline for improvement
- ***Measuring and Reporting on Student Learning Outcomes***
 - Student Evaluation Tools: Course related tools measure and determine if a student meets a course outcome or key performance indicator such as competency for Dosage Calculations, Competency in a particular assignment, skills competency, or end of course competency.

- ✓ Example Evaluation Tools: Skills Validation Record, Clinical Evaluation Form, Math Exam, ATIs, Fisdap, Rubrics, Care Plans, Logs, etc.
- Collecting and Analyzing Data
 - ✓ Actual Assignment or Activity
 - ✓ Tables/Spreadsheets (Tracks results of outcomes over time)
 - ✓ Tally Forms (Summarizes results of Evaluation Tools or Assignment)
 - ✓ Reports: Measures course competency with emphasis on the assignment/activity and the SLO that assignment evaluates.
 - ✓ Was benchmark met? Includes analysis of data. Actions/strategies & timeline for improvement.
- Assessment Evaluation Tools must be identified and linked to CLOs
- Assessment Notebooks by 1st & 2nd Level/Department
- Developing Assessment Process Timeline
 - Data Collection
 - Analysis
 - Reporting
 - Implementing strategies for improvement
 - Planning