



**Technical Certificate
Team Leadership**

2015-2016 Catalog		Name:	v
30 Credit Hours			
DEPARTMENT AND COURSE NUMBER	COURSE TITLE	PREREQUISITE*	
FIRST SEMESTER (FALL) - 14 CREDIT HOURS			
PY 13002	Academic and Career Enrichment		
EN 12003	English Composition I	CP02023 & CP02032 Fundamentals of Language and Lab or the appropriate placement test score	
MA 14093	Math Applications for Business		
CS 11033	Computer Fundamentals	Documented keyboarding speed of 30 nwpw by touch or OT 11003 Beginning Keyboarding (prerequisite or corequisite)	
BU 11003	Introduction to Business		
SECOND SEMESTER (SPRING) - 16 CREDIT HOURS			
BU 11023	Decision Strategies	CP02023 & CP02032 Fundamentals of Language and Lab or the appropriate placement test score	
MK 21043	Customer Service		
MG 21003	Principles of Supervision		
MG 20163	Principles of Leadership		
MG 21073	Teamwork and Team Building		
CE 21041	Career Management	Must be taken in the semester of graduation.	

**Prerequisites must be completed with a grade of C or higher before enrolling in the required course.*

NOTE: To receive a Technical Certificate from Arkansas Northeastern College, a grade of C or higher is required in all courses.