



**Associate of Applied Science
Business Technology - Business Management Option**

2015-2016 Catalog		Name:	√
60 Credit Hours			
DEPT. & COURSE NUMBER	COURSE TITLE	PREREQUISITE*	
FIRST SEMESTER (FALL) - 14 CREDIT HOURS			
PY 13002	Academic and Career Enrichment		
EN 12003	English Composition I	CP02023 & CP02032 Fundamentals of Language and Lab or the appropriate placement test score	
MA 14093 or MA 14043	Math Applications for Business or College Algebra	College Algebra: CP04033 Fundamentals of Algebra II or appropriate placement test score	
CS 11033	Computer Fundamentals	Documented keyboarding speed of 30 nwpm by touch or OT 11003 Beginning Keyboarding (prerequisite or corequisite)	
BU 11003	Introduction to Business		
SECOND SEMESTER (SPRING) - 15 CREDIT HOURS			
EN 12013	English Composition II	EN 12003 English Composition I	
CS 21003	Spreadsheet Applications	CS 11033 Computer Fundamentals	
MK 21043	Customer Service		
MG 21003	Principles of Supervision		
BU 11023	Decision Strategies	CP02023 & CP02032 Fundamentals of Language and Lab or the appropriate placement test score	
THIRD SEMESTER (FALL) - 15 CREDIT HOURS			
OT 21003	Business Communications	EN 12003 English Composition I	
AC 21003	Principles of Accounting I	MA14093 Math Apps for Bus. or CP04033 Fund. of Algebra II or appropriate placement test score	
BU 11013	Legal Environment of Business	CP02023 & CP02032 Fundamentals of Language and Lab or the appropriate placement test score	
MK 21013	Marketing Fundamentals		
SO 23013	Introduction to Sociology		
FOURTH SEMESTER (SPRING) - 16 CREDIT HOURS			
MG 21063	Principles of Leadership		
AC 21013	Principles of Accounting II	AC 21003 Principles of Accounting I	
MG 21073	Teamwork and Team Building		
AC 21033	Computerized Accounting	AC 21003 Principles of Accounting I	
IS 15053	Project Management		
CE 21041	Career Management	Must be taken in the semester of graduation.	

*Prerequisites must be completed with a grade of C or higher before enrolling in the required course.

NOTE: To receive an Associate of Applied Science degree, a grade of C or higher is required in EN 12003 English Composition I, EN 12013 English Composition II, and MA 14093 Math Applications for Business (or MA 14343 College Algebra).