



**Associate in Applied Science in Business Technology
Business Administration Option
2013-2014 Degree Plan**

Suggested Course Sequence

60 Credit Hours

Course Number	Course Title	Prerequisites (See catalog for appropriate test score or grade.)	Semester Completed	Grade
FIRST SEMESTER (FALL) - 14 CREDIT HOURS *				
PY 13002	Academic and Career Enrichment			
EN 12003	English Composition I	Fundamentals of Language and Lab or the appropriate placement test score		
MA 14093 or MA 14043	Math Apps for Business or College Algebra	College Algebra: Fundamentals of Algebra II or appropriate placement test score		
CS 11033	Computer Fundamentals	Beginning Keyboarding (pre or co-requisite) or keyboarding ability of 20 wpm by touch		
BU 11003	Introduction to Business			
SECOND SEMESTER (SPRING) - 15 CREDIT HOURS				
EN 12013	English Composition II	English Composition I		
CS 21003	Spreadsheet Applications	Computer Fundamentals		
MK 21043	Customer Service			
MG 21003	Principles of Supervision			
BU 11023	Decision Strategies	Fundamentals of Language and Lab or the appropriate placement test score		
THIRD SEMESTER (FALL) - 15 CREDIT HOURS				
OT 21003	Business Communications	English Composition I		
AC 21003	Principles of Accounting I	Fundamentals of Algebra II or Math Apps for Business		
BU 11013	Legal Env. of Business	Fundamentals of Language and Lab or the appropriate placement test score		
MK 21013	Marketing Fundamentals			
MK 21053 BU 11033	Sales Strategy OR Store Environment			
FOURTH SEMESTER (SPRING) - 16 CREDIT HOURS				
MG 21063	Leadership/Teamwork			
AC 21013	Principles of Accounting II	Principles of Accounting I		
EC 21023	Survey of Economics	Math Apps for Business or College Algebra		
AC 21033	Computerized Accounting	Principles of Accounting I		
BU 21083	New Venture Analysis			
CE 21041	Career Management			

*Prerequisites are designed to prepare students for success and must be completed prior to enrollment in the required course.

NOTE: To receive an AAS Degree from Arkansas Northeastern College, a C or better is required in English Composition I, English Composition II, and Math Apps for Business.